



# WASATCH FIRE DISTRICT

## JOB DESCRIPTION

### *Paramedic*

**Position Title:**.....Paramedic  
**Division:**..... Operations / EMS  
**Supervised by:**..... Captain  
**Supervises:**..... None  
**Status:** ..... Part Time / Non-exempt  
**Pay Range:**..... \$18.38-\$22.59/hr  
**Standard Shift:**..... ≤ 30 hours per week

#### GENERAL PURPOSE

Under general supervision, provides direct services, individually and as a member of a team in response to emergency calls and planned events to protect life, property, and the environment. Participate in community education, community wellness, training, equipment, and facility maintenance activities, while maintaining a positive and professional attitude. Additionally, a Paramedic will respond to medical emergencies and provide pre-hospital ADVANCED LIFE SUPPORT care to victims of injury or illness. A Paramedic is ordinarily the highest medical authority on site at an emergency medical scene, and as such, makes medical decisions based on standing orders, protocols, and orders from on-line and off-line medical direction.

#### SUPERVISION RECEIVED

Works under the direct supervision of a Captain.

#### ESSENTIAL DUTIES AND RESPONSIBILITIES

- Respond to and assist at a wide variety of calls for service including but not limited to fires, rescue situations, hazardous materials incidents, medical emergencies, natural and manmade disasters, and non-emergent public assists.
- Respond to emergency medical incidents; triage patients and determine appropriate medical care. Provide basic and advanced life support and transport the sick and injured to definitive care.
- Function within districts EMS protocols and districts SOGs.
- Conduct daily apparatus inspections to maintain/ensure readiness, perform minor repairs and preventative maintenance of apparatus and equipment; clean, wash and maintain apparatus and equipment; maintain the fire station and grounds.
- Inventories medical equipment and medications daily to ensure proper control and inventory.
- Perform a variety of administrative duties including preparing timely and accurate patient care reports.
- Participate in District training.
- May assist in conducting district training sessions on topics related to the employee's job functions.
- Perform as a driver of ambulances or any other district owned vehicle, in which they are qualified to operate.
- Provide community education and event support including station tours and education classes.
- Assist in other department administrative activities as assigned.
- Perform a variety of administrative duties including preparing reports and forms, conducting research, and preparing and presenting recommendations.



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- Maintains positive working relationship with WFD members and the public.
- Perform all other duties assigned.

### **MINIMUM QUALIFICATIONS**

#### **Paramedic**

- Must be 18 years or older at the time of employment.
- Must be a citizen of the United States of America at the time of application or provide proof of appropriate work permit.
- Must satisfy the WFD medical requirements.
- Must possess a valid Utah driver license.
- Must have high school diploma or the equivalent (GED).
- Certification and licensure as a Paramedic by the State of Utah Department of Health, Bureau of Emergency Medical Services.
- Must maintain mandated continuing education requirements, including current American Heart Association (AHA) certification in (CPR) Basic Life Support (BLS), Advanced Cardiac Life Support (ACLS) and Pediatric Advanced Life Support (PALS), or equivalent.
- Successful completion of NIMS and ICS 100, 200, 700, & 800 within one year of hire.
- Completion of Emergency Vehicle Operators course, within one year of hire.

### **KNOWLEDGE, SKILLS AND ABILITIES**

- *Working knowledge of:*
  - Advanced Emergency medical and resuscitation techniques and their application.
  - County geography, and district policy, procedures, rules, and regulations.
- *Ability to:*
  - analyze situations quickly and objectively to determine the proper course of action under stressful and emergency conditions.
  - to understand and carry out oral and written instructions.
  - prepare written reports using proper grammar and spelling.
  - communicate effectively, both verbally and in writing.
  - maintain effective working relationships with other employees and the public.
  - meet the physical requirements established by the district.
  - Use job related computers and software applications.

### **PHYSICAL DEMANDS**

The physical demands described here are representative of those that must be met by any member to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the member is frequently required to stand; sit; walk; talk or hear; use hands to finger, handle, or operate objects, tools, or controls; and reach with hands and



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arms. The member is frequently required to climb or balance; stoop, kneel, crouch, or crawl; or smell.

The member must frequently lift and/or move up to 50 pounds and occasionally lift and/or move up to 175 pounds. Specific vision abilities required by this job include close, distance, color, and peripheral vision, depth perception, and the ability to adjust focus.

#### **WORK ENVIRONMENT**

The work environment characteristics described here are representative of those a member encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work is performed primarily in office, vehicle, and outdoor settings; in all weather conditions, including temperature extremes; during day and night shifts. Work is often performed in emergency and stressful situations. Individual is exposed to sirens and hazards associated rendering emergency medical assistance, including infectious substances, smoke, noxious odors, fumes, chemicals, liquid chemicals, solvents, and oils.

The member occasionally works near moving mechanical parts and in high, precarious places and is occasionally exposed to wet and/or humid conditions, fumes, or airborne particles, toxic or caustic chemicals, radiation, risk of electrical shock, and vibration.

The noise level in the work environment is usually moderate, except during certain EMS activities when noise levels may be loud.

*The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position. The job description does not constitute an employment agreement between the employer and member and is subject to change by the employer as the needs of the employer and requirements of the job change. Wasatch County Fire District is an equal opportunity employer and maintains a drug and alcohol-free environment.*

**Employee Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Supervisor Signature:** \_\_\_\_\_